

**Hillsborough Association of School Administrators
Board of Directors Meeting Minutes
March 2, 2009**

In attendance: Ken Allen, Carla Bruning, Mary Cunningham, Ernie Fernandez, Wendy Harrison, Sheryl Kosco, Connie Hayden-McPeak, Marilou King, Jean Leone, Nelson Luis, John Miliziano, Herbert Peebles, Peter Russo, Sherrie Sikes, David Smith, Tee Solomon, Elsa Tuggle, Laura Zavatkey

At 5:15 PM President Elsa Tuggle welcomed the group to the regular Board of Directors monthly meeting.

A. Minutes – Laura Zavatkey

Secretary Laura Zavatkey presented the February minutes. The minutes were reviewed and a correction made to the starting time. It was moved and seconded to accept the amended February 2009 minutes. The motion passed unanimously.

B. Treasurer’s Report – Nelson Luis

Mr. Nelson Luis distributed February’s treasurer’s report. He reviewed the monthly expenditures and noted several significant expenditures for the month. In the recent past, the Board had approved getting a credit card for the use of the President and the Administrative Assistant and that is in the works. Also, the auditor confirmed with Mr. Luis that Coalition dollars cannot be separated from the HASA account, due to IRS rules. HASA will still run Coalition dollars through our accounts but as a separate line item. The auditor was consulted and agreed to continue this procedure. A motion was made to accept the February treasurer’s report for audit. The motion was seconded and passed unanimously.

C. Membership Report – Tee Solomon

Ms. Tee Solomon reviewed the February membership report. The current membership number is 821. A question was asked about one member’s employment status and will be clarified. A motion was made and seconded to accept the report. The motion was approved.

Ms. Solomon discussed a recruitment-type letter she has drafted to the potential members of the Assistant Principals I group that says the kinds of things that would be important to them as an individual group. She provided a membership application with the letter.

The survey disseminated in the Winter newsletter and distributed to the Board resulted in the following input:

1. Responders thought the 2008-2009 Phone-a-thon should be continued with no changes. One suggestion might be calling at a different time of day if evening calls were not answered.
2. Gas cards should be continued
3. The Opportunities to Serve form received no significant feedback.
4. Survey responders were willing to come to a workshop on the FRS, legislative processes, and strengthening relationships with legislators.
5. Suggestions also included (1) the sharing of HASA news about events and (2) make personal contacts to help increase HASA membership.

The HASA scrapbook maintained by Ms. Solomon showcases the wonderful events of HASA’s membership year and was available for viewing at the Forum.

A suggestion was made that HASA should have a representative at School Board meetings. Dr. Miliziano noted that Elsa Tuggle, himself, Dan Valdez and attorney Tom Gonzalez will be meeting on March 11th for the purpose of discussing the circumventing of the grievance procedure at School Board meetings. Some discussion ensued about the issue and representatives were asked to get the message out to their component groups that HASA is concerned. More information will be forthcoming after the above-mentioned meeting of the 11th.

D. President's Report – Elsa Tuggle

Mrs. Tuggle deferred to Dr. Miliziano who summarized the results of the February Superintendent's Roundtable.

1. **Salary study:** A meeting was held with the Superintendent which included Richard Martinez, John Miliziano, Gretchen Saunders, Ken Otero and Dan Valdez. Mrs. Elia liked the idea of indexing administrator salaries to teacher salaries and wanted research on whether or not other districts in the country are using that method. Mr. Martinez will do the research to find out. Seeds of information about the study are being planted with the School Board.
2. **Budget Cuts Report from Summit:** Mrs. Elia was grateful and enthusiastic about the results of the summit. HASA can present an overview of the summit to the School Board on the 10th if they wish. Recommendations for cuts will occur at that meeting. Discussion took place regarding this opportunity. It was felt that HASA's presence at that meeting would be supportive for the Superintendent and let the public know that HASA is working for its members. It was recommended that Elsa Tuggle be HASA's representative at the School Board meeting and Dr. Miliziano will try to get some reserved seats.

As for the Superintendent's Roundtable on March 11th: One possible topic could be whether or not temporary ACP (Alternative Certification Program) teachers will be impacted by budget cuts, and if so, when will they will be notified? It was noted that the intent of the district is to notify by March any teachers who will not be hired for next year. Principals need to know so they can individually talk to affected employees. Another topic could be just thanking the Superintendent and staff for their diligence in making the tough decisions.

E. Executive Director's Report – Dr. John Miliziano

Dr. Miliziano distributed information and talked about the current FASA membership drive. He reminded the group of HASA's strategic goal to strengthen ties with FASA, which has about 3,000 members statewide. Dr. Miliziano will present membership information at the March Coalition meeting but would like to see HASA become more proactive in membership support for FASA. Perhaps if HASA could recruit ten members, the \$1,000 prize could be returned to those members somehow who pay their own membership fees.

Dr. Miliziano noted that he would like to send FASA membership information to administrators through school mail and to retirees through US mail. District level administrators can join as institutional members without joining the national association. School-level administrators will have to join national associations as well. Discussion ensued and it was decided that clarifications need to be made about whether institutional memberships are still allowed before information is disseminated. A motion was made that if a positive response comes from the district auditing department that institutional memberships can be used, a mailout will be made from HASA promoting membership. The motion was seconded and passed.

FASA Summer Conference: The conference will be held in Orlando July 26, 27 and 28, 2009. A motion was made that the Representative Board members have first opportunity, and then some grant/professional development dollars can be used to open up the opportunity to a limited number of members from the general membership. The motion was seconded and passed. It was agreed and Dr. Miliziano asked the executive board to think about who would like to attend.

Dr. Miliziano distributed some talking points to help when questions are asked about HASA by potential members. Ms. Solomon suggested that a laminated, wallet-sized card be made with the talking points.

Spring newsletter articles will be welcomed! It is hoped to have the newsletter in the mail before Spring Break. Also, Dr. Miliziano reminded the group that he is available to speak to component groups.

Committee Reports:

Ms. Tuggle thanked all who attended the Forum and those who spoke and presented HASA information. The School Board members seemed to like the format.

Mary Cunningham is working on Awards and Recognitions and will gladly accept the help of anyone who would like to participate.

In the absence of Lois Mautte, Wendy Harrison noted that a date needs to be set for the Social – the end of April was suggested. Monday the 27th was suggested as a first choice, and the 20th is the second choice. Lois Mautte will be notified.

Roundtable:

Peter Russo notified the group that he'd been told Bryn-Alan was sold to LifeTouch. Questions arose about whether or not it will affect their status as a business partner.

Jean thanked the Board for including the alternates at the Forum.

The CARIBE program placed a \$500, full-page ad in the newsletter. Dr. Miliziano suggested the idea of using the \$500 for a program that could be called “administrative pearls”, a mentoring-type program for administrators.

With no further reports, the meeting was adjourned at 6:35 PM.

Respectfully submitted,

Laura Zavatkey

Laura Zavatkey
2008-2009 Secretary

**Minutes not official until ratified at the April 13, 2009 meeting.*