

Hillsborough Association of School Administrators
Board of Directors Meeting Minutes
May 4, 2009

In attendance: Ken Allen, Carla Bruning, Lou Cerreta, Linda Denison, Ernie Fernandez, Marilou King, Nelson Luis, Lois Mautte, John Miliziano, Bill Orr, Herbert Peeples, Mike Phillips, Peter Russo, Sherrie Sikes, David Smith, Tee Solomon, Elsa Tuggle, Laura Zavatkey

At 5:07 PM President Elsa Tuggle welcomed the group to the regular Board of Directors monthly meeting. Birthday wishes were extended to David Smith.

A. Minutes – Laura Zavatkey

Secretary Laura Zavatkey presented the April minutes for review. Mrs. Tuggle answered the question asked by Mr. Peeples last month regarding non-instructional retirees (specifically custodial) returning to work. **All** retirees are in the same category and subject to the same policies and laws regarding returning to work after retirement. The minutes were reviewed and it was moved and seconded to accept the April, 2009 minutes as presented. The motion passed unanimously.

B. Treasurer’s Report – Nelson Luis

Mr. Nelson Luis distributed the April treasurer’s report. He reviewed the monthly expenditures and noted that the association is very solvent. The largest expenditure was the 2009 Spring Social, and Mr. Luis congratulated Dr. Lois Mautte and her committee for coming in \$200 under budget. Mr. Luis was then commended on making wise decisions regarding HASA’s investments. The April treasurer’s report was accepted for audit.

Mr. Luis reported that a debit card has been received from the Suncoast Schools Federal Credit Union for the consolidation of expenditures. Dr. Miliziano will carry the card and a second card is in the works for the Administrative Assistant. In closing the treasurer’s report, Mr. Luis thanked the Board of Directors for their support in the last four years and expressed how much he has enjoyed his tenure as treasurer.

Dr. Miliziano gave a report on the tax exempt status of HASA. He explained the procedures and costs (a \$750 one-time application fee) and that the application is not guaranteed to be approved. However, if status is achieved, the savings will more than pay for the application fee. The Executive Board of HASA recommended that Dr. Miliziano proceed with the application process, utilizing the services of a CPA for assistance. This recommendation met with the agreement of all present.

C. Membership Report – Tee Solomon

Ms. Tee Solomon reviewed the April membership report, noting the current membership total at 827. Ms. Solomon mentioned the membership presentation from the Spring Social, i.e., a PowerPoint presentation on the 100% Membership Club. Also, compliments were received on the scrapbook which was on display as well at the Social. Ms. Solomon expressed her pleasure at chairing the membership committee during 2008-2009. Her membership report was approved for filing.

D. President’s Report – Elsa Tuggle

Mrs. Tuggle reported that the last meeting had been held with School Board members regarding the Grievance Procedure issue. HASA’s involvement has raised awareness and brought to light concerns, as well as many suggestions for enhanced education on the overall elements of the Grievance Procedure.

Mrs. Tuggle asked the group their feelings on placing an ad in next year’s school district calendar as is traditional. A motion was made and seconded to place an ad in the district calendar. The cost of \$550 was discussed and the motion passed unanimously.

Ms. Solomon distributed a tentative agenda for the June meeting of the HASA Board of Representatives. She noted that she would like to defer to a format that will be more of an *orientation-type* meeting for new board members. Ms.

Solomon thought a formal installation of officers should take place in June, but after later discussion with Dr. Miliziano and Elsa Tuggle, it was agreed that August would better serve for the installation. It was noted that some titles on the orientation meeting agenda may have become obsolete for some HASA Board members due to school district title changes. It was agreed that consistency is needed in this area and corrections to the tentative agenda will be made before the meeting. In addition, since the June meeting will be on the first of six weeks' of ten-hour summer work days, the start time was changed to 6:00 PM and dinner will be provided. The location will be announced well in advance of the meeting.

Mrs. Tuggle asked Dr. Bill Orr to present the election nomination results. Dr. Orr distributed results of information that will be distributed on the printed ballots. Electronic ballots did not fare well, so hard copy ballots will be reinstated. Ballots will be due back to Dr. Orr on May 27th.

Mrs. Tuggle presented Carla Bruning, principal of King High School with a plaque denoting her as the recipient of the 2008-2009 HASA Professional Involvement Award. Mrs. Bruning had been unable to attend the Spring Social to accept her award earlier.

E. Executive Director's Report – Dr. John Miliziano

Dr. Miliziano gave results of the May 1st Superintendent's Roundtable. (1) The superintendent was in agreement with the conclusion of the Grievance Procedure meetings that were held with the School Board members and School Board attorney. (2) Dr. Miliziano gave information on recently reduced FASA rates, with no membership required in national associations to join FASA. (3) Mrs. Elia has the option to recommend two attendees to the FASA Summer Conference. (4) Regarding the budget: More information will be available after the Legislative Session. It appears possible that schools will not take the hit that was once expected. (5) Regarding hiring procedures, Mrs. Elia agreed that improvements need to be made to contact applicants who are not chosen for positions. She will speak to her staff and see if more effort can be made in that area. (6) Administrative Pearls: Offering a brown bag lunch might prove more successful, as well as holding the session during the summer. The Executive Board approved \$300 for the expenditure.

May 13th Roundtable – no issues were brought to the table, so the meeting may be canceled.

FASA Summer Conference: The conference will be held in Orlando July 26, 27 and 28, 2009. FASA was successful in getting rates reduced for rooms and HASA will save three thousand dollars while still being able to send ten representatives. The registration fee of \$280 will include free FASA membership and can be paid from HASA grant funds.

Committee Reports:

Lou Cerreta gave a report on Business Partners. He and Dr. Miliziano will be meeting with Westshore Financial to discuss possible sponsorship of the June meeting. Dr. Linda Denison is going through the financial evaluation process with Westshore Financial to give additional input. She gave a positive report on her experience to date and will provide a final assessment when completed.

Dr. Denison gave a report on grants. A request for \$500 for the AP retreat has been received. She wondered if the HASA Board would like to raise the \$500 to \$750 or more, since funding is available. Dr. Denison made a motion that the AP retreat be funded at \$750. The motion was seconded and passed. Perhaps it would be a good opportunity to present *Pearls of Wisdom* to a large group. Dr. Denison also noted that perhaps HASA would want to sponsor some refreshments for Chuck Fleming's upcoming staff development classes.

Dr. Allen noted that this year is a non-education year in the Legislature. None of the education bills that have been proposed have moved at all. However, budgets appear to include additional revenues that were talked about when HASA was in Tallahassee, i.e., tobacco taxes, assorted fees, etc. Stimulus dollars are being heavily talked about. It appears that all districts will benefit from stimulus dollars for the next two years. Dr. Allen carefully noted however, that those are *non-recurring* dollars and will not be available the third year.

Roundtable:

Mrs. Solomon distributed a form that can be used by attendees or delegates reporting back from the FASA Summer Conference. This form would provide information that could be used for an article in the Fall newsletter and would also guarantee the delegate's attendance at breakout sessions/classes.

The Administrative Assistant will be on vacation the week of May 11th.

Carla Bruning thanked the HASA Board everyone for her award.

Sherrie Sikes commented on how nice the Spring Social turned out.

Dr. Denison thanked Mrs. Solomon for the FASA Summer Conference Delegate form.

With no further reports, the meeting was adjourned at 6:00 PM.

Respectfully submitted,

Laura Zavatkey

Laura Zavatkey
2008-2009 Secretary

**Minutes not official until ratified at the June 8th Board of Directors meeting.*