

**Hillsborough Association of School Administrators  
Board of Directors Meeting Minutes  
September 10, 2007**

In attendance: Donna Cason, Lou Cerreta, Tammy Crawford-Morse, Mary Cunningham, Linda Denison, Ernie Fernandez, Alice Gault, Connie Hayden-McPeak, Mark Hunt, Marilou King, Jean Leone, Lois Mautte, John Miliziano, Herbert Peeples, Mike Phillips, Barbara Pittman, Peter Russo, Sherrie Sikes, Tee Solomon, and Elsa Tuggle.

The regular Board of Directors meeting began at 5:15 PM at Gary Adult School.

**A. Minutes – Laura Zavatkay**

Mary Cunningham presented the minutes from the July 30, 2007 meeting. The minutes were reviewed and it was moved and seconded to accept the minutes.

**B. Treasurer’s Report – Elsa Tuggle**

Mrs. Tuggle reviewed the August Treasurer’s report. It was moved and seconded that the August treasurer’s report be approved for audit. The motion passed.

The July 2006 – July 2007 auditor’s report was reviewed. Mrs. Tuggle explained that some of the exceptions are signature formalities that will be corrected this year. She added that a Contingency account will be added to the upcoming budget to bring it into compliance with the auditor. A motion to amend the budget to reflect the new Contingency account at \$500 was made and seconded and passed. An amended budget will be brought back to the Board at the October 1, 2007 regular monthly meeting.

**C. Membership Report – Elsa Tuggle**

Mrs. Tuggle reviewed the August, 2007 membership report. Thanks to the recruitment drive, the current membership stands at 771. It was noted that 34 new members have joined. School Board appointments were reviewed and the Board members were asked to contact new appointees from their component groups for enrollment.

**D. Administrative Assistant**

The membership roster was included in packets for corrections.

**E. President’s Report – Mary Cunningham**

President Mary Cunningham reviewed the Superintendent’s Roundtable from August:

- Mrs. Elia thanked HASA for their members who were in attendance at the School Board meeting for her evaluation results.
- Dr. Miliziano noted that he felt the two-page letter supporting the Superintendent’s salary recommendations was a huge encouragement toward the approval of those recommendations.
- The need for a district-wide calendar was discussed and it was noted that Debbie Veranth will be addressing this need. Sharing that calendar with HASA is a definite future possibility.
- A progress report was given on Alternative Certification. Dr. Miliziano has been in contact with Lynn Wade regarding this issue. An in-house Alternative Certification plan for district level staff is in the works.
- Performance Pay is being addressed by Becky Kaskeski and Janice Velez. A district program is being reviewed for presentation to the Superintendent. Lawson also has a Performance Pay plan that will be reviewed as an option. It was mentioned that those who have been working on the Performance Pay up

to now should be able to have information and/or input. This will be a topic at the next Superintendent's Roundtable.

- The Fall Social Agenda was reviewed.
- IRIS telephone calling program was discussed for access by HASA. Mr. Valdez will investigate this as a future option for HASA.

The next Superintendent's Roundtable meeting will be September 17, 2007. No additional topics were suggested.

Drafted minor revisions to the *Constitution and By-Laws* were distributed and reviewed. Dr. Miliziano called for concerns or items to be discussed. None were voiced. A motion was made and seconded to accept the revisions presented to the *Constitution and By-Laws*. The motion passed.

*The Five-Year Strategic Goals* were addressed. Dr. Miliziano gave the history of how the *Strategic Goals* came to be. President Mary Cunningham offered an amended version of Goal #5, the goal that some expressed concern about at a previous meeting. Discussion ensued and a recommendation was ultimately made to change the wording of Goal #5 to state: "Address the salaries of entry-level administrators." Concerns and/or discussion were solicited for the remainder of the goals. It was noted that each goal had action statements on which they were based. A motion was made to accept the *Strategic Goals* as amended at this meeting. The motion was seconded and passed.

#### **F. Executive Director's Report**

AP Achievement Awards – On October 2, 2007, there will be a Commissioner's Ball and all six of our nominees will be invited, along with all finalists from across the state for the announcement of the winners.

Fall Social Agenda was reviewed by Dr. Lois Mautte. She thanked Dr. Miliziano for his assistance securing the hall at a great price, helping her work with the caterer, and obtaining centerpieces and excellent door prizes. Many food stations will be set up throughout the room, and an open bar with beer and wine will be provided. Our tables will be near the stage. Display tables will be set up outside the entryway doors displaying the door prizes, nametags, literature, etc. The caterer will supply the linens. Business partners have provided door prizes and will be identified. Volunteers were solicited for escorting, name tags, etc.

#### **G. Standing Committee Reports**

Insurance Committee – no current report.

Mentoring – Dr. Linda Denison and Audrey Miller are reviewing survey results and will keep the Board updated.

#### **H. Roundtable**

Elsa Tuggle thanked everyone for coming to the new location. Many expressed looking forward to attending the Fall Social.

With no further business, the meeting was adjourned at 6:05 PM.

Respectfully submitted,

*Laura Zavatka*

Laura Zavatka  
2007-2008 HASA Secretary

*\*Minutes not official until ratified at the October 1, 2007 meeting*